

U.S. Embassy Bucharest
Date: 02/17/2021

To: Prospective Quoters

Subject: Request for Quotations number **19R01021Q0003**

Enclosed is a Request for Quotations (RFQ) for Cook Services for the Embassy's Marine Security Guards (MSG). If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

Quotations must include:

1. Section 1 Pricing
2. Section 3 Technical Proposal criteria
3. Section 5 Representations and Certifications

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

The site visit will be held on **10th March 2021 at 10:30 local time** at American Embassy Bucharest-Blvd Liviu Librescu # 4-6 Prospective offerors/quoters should contact George Stoica- stoicag@state.gov for additional information or to arrange entry to the building.

All contractors must be registered in the SAM (System for Award Management) Database <https://www.sam.gov/SAM/> prior to contract award pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial

quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **April 6th 2021, 16:00** local time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alicia Arendt', written in a cursive style.

Alicia Arendt
Contracting Officer

Enclosure

Attachment 1: Description/ Specifications/ Performance Work Statement

Attachment 2: Government Furnished Property

Attachment 3: Past Performance Questionnaire

Attachment 4: Experience & Past Performance